## <u>Rental agreement and regulations of internal order when using the function room</u> <u>"Fluisterbos", Filip van Maestrichtplein 6</u>

# **1.Identity of the tenant:**

Mr, Mrs ..... Address ..... City/town .... Telephone number....

### 2. Nature of the rental:

Rental on 19th September 2018 17 hrs till midnight

Planned activity : Start activity Markant

# 3. Rental price and guarantee :

The rental price is.....€, rent of the kitchen not included.

The rent is paid when signing the contract and is deposited on the account number Iban BE: 12 3631 0635 6 BIC: BBRUBEBB

The guarantee is ...... and is determined according to the number of people and nature of the party. The guarantee is paid at least 2 weeks before the start of the rental.

Included in the rent is the setting up of the function room, table linen, filling up fridges, cleaning up, kitchen linen and energy costs. Extra linen is charged. The consumed beverages are charged separately.

Het Fluisterbos room can only be rented with overnight accommodation on Friday and Saturday. On the other days with kitchen or without kitchen, per half a day or before an evening meeting.

The costs of rent, consumption of drinks, extra costs etc. are paid to the tenant via invoice.

Invoices must be paid within 2 weeks after the invoice date.

The invoice conditions as stated on the invoice are acknowledged and accepted by the tenant.

4. Responsibility of the tenant.

With each lease, a prior description of the location is made and a list of the goods is provided (glasses, bags, plates, etc.). A price list of the drinks is added to the contract.

The tenant is jointly and severally responsible for what happens in the room during the indicated period of letting.

The tenant bears all responsibility and agrees to settle all damage, which could result from the activity he has set up.

The tenant declares to have received the rented property in the condition as described in the previous location description.

The tenant will ensure that during the rental period no damage is caused to the inner parking, the passage to the inner parking and the adjacent B & B.

The tenant is not permitted to use the room for an activity other than indicated in the tenancy agreement and / or to rent it out to third parties or to give it into use.

The tenant must comply with all legal provisions arising from the police regulations, the hygiene standards imposed by FASFC and the decisions of the fire brigade.

5. Use of the function room "Fluisterbos".

No other sound system will be used by the tenant than the system present in the function room.

Please respect the peace and quiet of the local residents and make sure you do not disturb them nor make too much noise after 22 pm on the courtyard and on the street side. Try to avoid to open doors after 22 hours.

The tenant must be minimum 25 years of age.

The room "Fluisterbos" is not rented for bachelor parties, children's birthday parties and dance parties.

Live music performances are not allowed.

The tenant is expected to use and leave the room with due care and attention

It is forbidden to hit or knock nails, staples ... etc in the ceiling, doors, windows, walls .... or to make holes in the walls.

The tenant makes sure that no unnecessary lighting or heating is used.

For safety reasons, alcohol, fireworks, torches etc. may not be used in the room or outside.

The tenant is free to choose his/her own caterer.

Barbecue or any other form of cooking (also on the courtyard) must be reported in advance.

At the end of the activity and before returning the key, the tenant must switch off heaters.

- remove all flammable or incendiary objects.

- empty the fridge of the large kitchen.
- sort all waste into the correct waste container.

Parking places for a maximum of 2 cars are available for the tenant and the catering company.

Smoking in the function room is not allowed.

# 6. Drinks and extra costs

The tenant agrees to consume the beers, soft drinks and wines that are present in the room.

All extra costs (drinks, damage, loss of keys, etc.) will be deducted from the deposit. The previous location description and inventory list is considered and used as a guideline for the new tenant.

The balance is paid back to the tenant's account within one week.

Any loss, damage, breakage or lack of portable gods present in the rental property are charged at new value.

### 7. Returning the keys

Keys must be handed over personally.

After the activity, the key must be handed over to the landlord on site. A tour of the rental property will be made in accordance with the preliminary location description and inventory list as to determine consumption, any possible damage or loss. The key may under no circumstances be passed on to third parties nor duplicated. The tenant is responsible for the key. In case of loss, 75 € will be charged.

### 8. Option and cancellation

The possible tenant is given an option of maximum 1 week. In case the agreement has not been signed after that period and the rent has not been paid, the provisionally booking will automatically be cancelled.

If cancelled 90 days prior to arrival date: 30% of the total rent will be charged In case of cancellations between 90 days and 30 days (not included): 60% of the total rent will be charged.

Cancellations between 30 days and 2 days (not included): 90% of the total rent is due

Cancellations after the 2nd day: 100% of the total rent is due

Cancellation can only be done by mail via info@fluisterbos.be

### 9. Liability of the lessor

Het Fluisterbos complies with the hygiene standards according to FAVV regarding the provision of beverages, but can not be held responsible for noncompliance with these standards by third parties (eg caterer, kitchen or bar staff) Het Fluisterbos can not be held responsible, neither by the tenant nor by any other user for accidents or possible harmful consequences, which would result from the use of goods or the use of the function rooms

In the event of infringement of one of the above-mentioned articles of this contract, the lessor reserves the right to charge a fixed fee of  $\in$  250.

In case of dispute only the courts of the district of West Flanders, department Bruges - Ostend are competent.

Landlord contact details

The landlord can be reached in urgent cases on +32 472 841715. The address of the landlord is info@fluisterbos.be

Made up in duplicate and signed for acceptance and agreement in Oostende on .....

The landlord

The tenant

Comments or special conditions: